



Dear Teacher,

Thank you for choosing SeaWorld Orlando for your field trip experience. We are excited that you are attending with your students and we look forward to hosting your group. Take this time to review your confirmation page to ensure all program information and participant numbers are accurate. If you need to make any changes to your reservation, including the date of your program, adding meal vouchers or updating the number of participants, please call us at (407) 545-5550, select option 5. If you have questions, please email us at swfedprograms@seaworld.com.

Please plan to arrive before 10:30 a.m. to enjoy a full field trip experience. Park operating hours vary. Please visit www.SeaWorldOrlando.com for the park hours for the day of your field trip. Park opening could be as late as 10 a.m.

Please have all teachers attending field trip review the attached information:

- Important Field Trip Information
- Map to the Education Programs Entrance (please share with bus driver)

Please visit www.SeaWorldOrlando.com/Education for additional information. You will find links to the Education Curriculum guides appropriate to your grade level. These guides will provide you with age-appropriate pre and post visit activities to share with your students.

Here at SeaWorld Orlando, we strive to create an affordable, fun, and easy field trip experience for our teachers. With this philosophy in mind, we have created an alternative to bringing lunches from school. We offer exclusive SeaWorld Field Trip participant meal vouchers. See attached pricing sheet for our current offerings. It's EASY! If you have to bring student lunches, please review our **NEW** lunch guidelines on the next page.

Important Notice: As of 9/1/18, SeaWorld will no longer store group/school lunches. Please do not bring coolers, large bags, or boxes of food. Only small, individual size containers will be permitted.

TEACHERS: For qualified Florida teachers interested in obtaining a SeaWorld Florida Teacher Card, you **must** pre-register at www.seaworld.com/teachers before the day of your field trip. This card is not available at the park. The processing for the Teacher Card could take several days. Once your information is validated, a voucher will be emailed to you. Please print, or download to phone, the voucher, and redeem it for a printed card at any self-service ticket kiosk at the front gate. During non-peak times, this voucher can be redeemed at the Education Entrance but the processing could slow down the check-in process for your entire group. If you are a private school teacher, please bring a letter from your principal on official letterhead stating that you are a teacher along with a Florida picture ID and paystub to the front gate. The staff at the front gate will verify your eligibility and provide you with your Florida Teacher Card.

In case of emergency on the day of your program, please call the Education Management staff at 407-620-7105 and leave a detailed message. A representative will return your call if necessary.

Important Field Trip Information

Arriving to the park

- The Education Programs Entrance is located in the “Education” parking lot, accessible immediately on the right once you enter SeaWorld’s main toll plaza. Buses are not charged to enter the toll plaza; however, individual vehicles (cars, vans, trucks) will be assessed a parking fee. SeaWorld recommends carpooling or otherwise consolidating your transportation to help the environment and to reduce the amount of parking fees assessed. Parking fees are non-refundable.
- All participants should arrive together either on a bus or in separate vehicles. Group should arrive before 10:30 a.m. to enjoy a full field trip experience. Please check www.SeaWorldOrlando.com for the park’s operating hours for the day of your field trip.

Checking in/Admission

- We strongly suggest prepayment and having the entire group arrive together to expedite the checking in process. Please be advised that checking in and paying on the day of your field trip may take as long as 45 minutes.
- Upon arrival, the head teacher should check in at the ticket booth with final participant count sheet (even if group is prepaid) and the rest of the group will be directed to a large staging area **inside** the Education entrance. For their safety, group should not linger in the bus unloading area or on the buses.
- Teachers should distribute Field Trip Participant cards to all paid participants and free chaperones. Participants need to hold and show their own participant card to enter the park. Participant cards are only valid for admittance through the Education Programs Entrance on the date shown on the card and can’t be used to enter SeaWorld’s Main Gate. If you have unused participant cards, please return them to the check-in window **before** the group enters the park. Once the group enters into the park, the cards are **non-refundable**.
- Students and chaperones with SeaWorld Orlando Annual passes that are participating in a field trip must bring their annual pass with them for admittance into the park. A copy of the pass is not acceptable. They will need to visit our pass scanning table to have their pass validated.
- Field trip participants are welcome to enjoy all park shows and attractions that do not conflict with their education program. Students need to remain with their chaperones at all times. Students need to remain respectful to all other park guests, employees and animals. Please encourage chaperones to check on restrictions for specific rides (e.g. minimum height, accompanied by an adult, no bags allowed, etc.) before attempting to ride with students.
- Manual wheelchairs, strollers and ECV’s are available for rent inside the park (near the main entrance). Advanced reservations can be made by contacting our Call Center at 407-545-5550, select option 5.
- All Field Trip participants are subject to security bag checks and metal detectors. Please plan and pack accordingly. Weapons, glass bottles, sharp objects, straws, hard or soft coolers, and hazardous items are not permitted in our park.

NEW! Lunch Guidelines

- **No coolers, large bags, or large boxes allowed.** SeaWorld will not store lunches. If your group is planning on bringing student lunches, each student must carry their own lunch into the park. Lunches will need to be carried in small, portable individual containers like paper bags by the students. Please plan and pack lunches accordingly.
- For an easy, affordable lunch option, please consider our Field Trip Meal vouchers or All Day Dining for both adults and students. Pricing sheet attached. Contact (407) 545-5550, select option 5 for more details or to add meal vouchers to your reservation.

Leaving SeaWorld

- After group is dropped off, buses are directed to the Bus & Taxi (or overflow) parking lot for parking and group pick-up.
- All participants will exit through SeaWorld’s Main Gate at the front entrance of the park. Please meet your bus in the Bus & Taxi parking lot (which is located to right of the main entrance).

Payment Options and Information

Please be advised that payment can be made in advance or on the day of your field trip. To save time on your field trip day, we recommend prepayment especially in the spring months of March, April, and May. Payment by credit card is the preferred method. Credit card payments are made by faxing or mailing the attached Credit Card Authorization form or credit card information can be given over the phone with the Call Center at 407-545-5550, select option 5.

To calculate your payment, please complete the Participant Count Sheet and return it with your payment or bring it with you on the day of your program. Reminders: 10 **paid** student minimum to qualify for a Field Trip, free chaperones are calculated on the number of **paid** students at regular rate, teachers count as part of the chaperone number and the adult (chaperone) number can't exceed the number of **paid** students.

Prepayment

BY FAX OR EMAIL

You may fax the attached credit card authorization form with your completed Participant Count Sheet to: **407-370-1720** or email to SWFEDConfirmations@SeaWorld.com .

Purchase Orders can be faxed or mailed but are not considered prepayment. They need to be received at least 48 hours before the program. They are not processed until the day of your field trip after the group leader finalizes actual participation numbers.

BY MAIL

Please include a completed Participant Count Sheet with your payment (credit card authorization form or check) in the same envelope. To make sure that your payment is received before your field trip, please mail it **at least 3 weeks** prior to your program date to:

SeaWorld Education Department

Attn: Prepayment
7007 SeaWorld Drive
Orlando, FL 32821

Once full payment is received, the Field Trip Participant cards will be printed and waiting for you at the Education Programs Entrance on the day of your field trip. Field Trip participant cards and Field Trip meal vouchers (if applicable) will not be mailed.

PREPAYMENT ON-SITE

Prepayments for upcoming field trips are accepted on-site on Wednesdays from 1-4 p.m. (appointment required except for March, April and May). Bring the completed Participant Count Sheet and full payment. Prepayment can be made using check, credit card, cash, or money order.

We cannot accept starter checks or Purchase Orders for prepayment.

Call (407) 545-5550, select option 5 or email us at swfedprograms@seaworld.com by 3 p.m. on Tuesday to arrange an appointment at the Education Programs Entrance the following Wednesday afternoon. With full payment, participant cards are printed for each paid participant and free chaperone. **These cards can only be used on the day of your field trip at the Education Programs Entrance and are non-refundable after entering the park.**

Payment Options and Information Continued

Payment On-site Day of your Field Trip

Please complete the Participant Count Sheet and have it available with your full group payment. You may use a check, credit card, cash, purchase order, or money order made out to SeaWorld Education Department for any field trip program. **We can't accept starter checks.**

With full payment, participant cards are printed for each paid participant and free chaperone. **These cards can only be used on the day of your field trip at the Education Programs Entrance.** After distributing participant cards to all group members (including paid students, free chaperones and teachers without a Teacher Study Pass), please return unused cards to the check-in window for processing. Please note: group members that have an annual pass (including the Florida Teacher Card) will **not** need a Field Trip Participant card. Once the group enters the park, the participant cards are **non-refundable**.

PURCHASING FIELD TRIP MEAL VOUCHERS

If you would like to choose the field trip meal voucher or All Day Dining Deal, please call (407) 545-5550, select option 5 to add them to your reservation or let the Education representative know when you arrive for check in on the day of your field trip. Meal vouchers can be prepaid or purchased on the day of your field trip. They can be purchased using cash, check, or credit card. **Purchase Orders can't be used for meal vouchers.** Meal vouchers are non-refundable but are valid for up to one year of date of purchase.

Please Note: Meal Voucher options at the education rate are not available for individual sale.

TAX EXEMPT

If your school is tax exempt, you must provide a FLORIDA Tax Exempt form (not just the number) at the time of payment to receive the benefit. If payment is provided without a tax exempt form, tax will be charged. Meal vouchers are non-refundable.



Field Trip Participant Count Sheet

Please bring this page and form of payment for check-in for your field trip.

Reservation Number: _____ Program Date: _____

School/Group Name: _____

Please use this worksheet to help you determine the total cost of your program. If you are able to prepay, please return this with your prepayment. Otherwise, bring this worksheet on the day of your program. Refer to your confirmation letter or call (407) 545-5550, select option 5 for rates.

Students at Regular Rate _____ x \$ _____ = \$ _____
(Minimum of 10 paying students)

Free Chaperones _____
(One allowed for every 10 paid students at Regular rate)

Additional Chaperones at Regular Rate _____ x \$ _____ = \$ _____

Total Cost = \$ _____

Please note that the total you have calculated above can be affected by various factors:

- Adult participants cannot exceed paid student participants on a SeaWorld field trip. Please do not exceed a 1:1 ratio when making your school field trip reservation. Ratio is based on paid students at regular rate. Passholders are not reflected on the reservation. Teachers without the Florida Teacher Card should be calculated in the free chaperones if they fall within the ratio or as an additional chaperone at regular rate.
- The number of students that actually attend a program, not the number on your reservation or this worksheet, determines your chaperone ratios. If your attendance changes on the day of your program, your chaperone ratios will also change. Students with passes would not be considered for the ratio of your free chaperones number.
- Passholders must have their actual annual pass (including Florida Teacher Card) in hand on the date of the program for admittance. Missing or expired passes will result in additional charges. Copies of passes are not accepted. All printed vouchers should be redeemed for their associated annual pass before being brought to the Education Programs Entrance. Only the actual pass will be accepted.



Field Trip Meal Voucher Count Sheet

(Only fill out this page if ordering Meal Vouchers)

Program Date: _____

School/Group Name: _____

Please use this worksheet to help you determine the field trip meal voucher cost. If you are able to prepay, please return this with your prepayment. Otherwise, bring this worksheet on the day of your program.

Field Trip Meal Vouchers:

Kid Meal vouchers _____ x \$ 6.00 = \$ _____
 (ages 3-9) (\$6.39 w/tax)

Adult Meal vouchers _____ x \$ 12.00 = \$ _____
 (ages 10+) (\$12.78 w/tax)

All Day Dining:

Kid ADD Meal vouchers _____ x \$15.99 = \$ _____
 (ages 3-9) (\$17.03 w/tax)

Adult ADD Meal vouchers _____ x \$29.99 = \$ _____
 (ages 10+) (\$31.94 w/tax)

Total Cost = \$ _____

Meal Voucher Additional Information:

- Adult Field Trip meal voucher (ages 10+) consists of an entrée and drink (non-alcoholic).
- Kid Meal voucher is for a kid’s meal (ages 3-9, includes kid meal and drink).
 Prices are subject to change without notice. Please confirm updated prices with Call Center Representative.
- All-Day Dining Deal includes 1 entree, 1 side OR 1 dessert & 1 regular sized non-alcoholic beverage each time through the line up to once per hour until 30 minutes prior to restaurant closing time. Some food and beverage exclusions apply. Not valid for alcoholic beverages. Sharing and take out is prohibited. Not valid at Sharks Underwater Grill, Up-Close Dining at Shamu® Stadium, Flamecraft Bar, or for any specialty dines. Participating restaurants noted in park.
- If the school is tax exempt, a **FLORIDA** Tax Exempt form must be presented at time of payment to receive the non-taxed rate. If no tax exempt form is provided at the time of payment, tax will be charged.
- Meal vouchers are non-refundable but are valid for up to one year of date of purchase.
- Purchase Orders cannot be used for purchasing meal vouchers. Meal vouchers have to be paid for with check, cash, or credit card.



CREDIT CARD AUTHORIZATION

I, _____, authorize SeaWorld Orlando to charge my credit card:

Amount _____

Credit Card Type _____

Credit Card Number _____

Expiration Date _____

CVV/CID Number _____

Name on credit card _____

Zip code of card holder _____

School/Group Name _____

Reservation/Order # _____ Date of visit _____

Please provide an e-mail address. We will send you a confirmation receipt once your payment has been processed:

Please fax to 407-370-1720 or scan to swfedconfirmations@seaworld.com .
If you have any questions please call 407-545-5550, select option 5. Thank you.

IMPORTANT ARRIVAL INFORMATION FOR TEACHERS AND BUS DRIVERS

- 1 All education groups enter through the Toll Plaza Entrance** (via Central Florida Pkwy)
- 2 Group/Bus Drop Off Location:** Education Program Entrance
- 3 Bus Parking/Pick Up Area:** Care (Bus & Taxi) Parking Lot
- 4 Individual vehicles** (cars, van, trucks, etc.) **will be assessed a parking fee**

Driving Directions to SeaWorld Orlando:

From the North (Downtown Orlando, Universal Studios, Sanford, Deland, Daytona):

Take I-4 West to exit 72 (Beachline Expressway/FL-528/Airport). Once on the Beachline, take the International Drive exit (exit #1). At traffic light, turn left. (You will be driving on International Drive.) At the second light, turn right onto Central Florida Parkway. The entrance to SeaWorld is on the right hand side of Central Florida Parkway.

From the East (Cocoa, Cape Canaveral, Titusville Area):

Take FL-528 (Beachline Expressway) west to the International Drive exit (exit #1). Make a left on to International Drive. Make a right onto Central Florida Parkway at the second traffic light. The entrance to SeaWorld is on the right hand side of Central Florida Parkway.

From the West (Lake Buena Vista/Tampa):

Take I-4 East (toward Orlando) to exit 71. This is the SeaWorld exit. Bear right onto Central Florida Parkway when exiting ramp. The main entrance to SeaWorld is on the left hand side of Central Florida Parkway, at the sign for SeaWorld Orlando.

Map to Education Programs Entrance



ALL FIELD TRIP PARTICIPANTS WILL EXIT VIA MAIN GATE